

OFFICE OF THE MANAGING DIRECTOR
ASSAM MEDICAL SERVICES CORPORATION LIMITED
Central Drug Ware House Campus, Patherquery, Narengi, Guwahati, Assam-781026
email id: md-amscl@assam.gov.in

No.: AMSC-HR0RCRT/1/2023-ADM HR-AMSC/231505

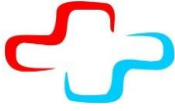
Date: 28.07.2023

ADVERTISEMENT FOR VARIOUS POSITIONS UNDER AMSCL, ASSAM

Online applications are invited from the candidates willing to work in mission mode for engagement on contractual basis in the following positions. Candidates have to apply online in the AMSCL, Assam website hosted at <https://amscl.assam.gov.in>.

The undersigned reserves the right to reject any or all applications without assigning any reasons thereof.

Sl.	Name of the Position	Requisite Qualification & Experience	No.of Position	Remuneration Per month
1	General Manager (Construction & Works)	<ul style="list-style-type: none">➤ B. Tech / B.E. in Civil Engineering or AMIE (Section A & Section B) in Civil Engineering from Govt. recognized Institution / University.➤ Minimum 12 years of experience in planning, design and execution of construction and civil works is a must.➤ Preference will be given to the persons having working experience in health sector organisations.➤ Candidate should be proficient in MS Office.➤ Excellence in verbal & written communication skills are essential.➤ Age : Up to 62 years as on 1st January, 2023	1 no.	Rs. 1,10,000/-
2	Senior Manager (Supply Chain Management)	<ul style="list-style-type: none">➤ B.E. or B. Tech (any stream) / B. Pharma / MBA or PGDM from Govt. recognized Institution / University➤ Minimum 8 years of experience in Store Management / Warehousing / Transportation/ Distribution and Logistics in govt. / semi-govt. / PSU / Logistic Service Providers is essential.➤ Knowledge of Supply Chain System.➤ Knowledge of good warehousing practices.➤ Candidate should be proficient in MS Office.➤ Excellence in verbal & written communication skills are essential.➤ Age : Up to 50 years as on 1st January, 2023	1 no.	Rs. 80,000/-
3	Manager (Supply Chain Management)	<ul style="list-style-type: none">➤ B.E. or B. Tech (any steam) / B. Pharma / MBA or PGDM from Govt. recognized Institution / University➤ Minimum 5 years of experience in Store Management / Warehousing / Transportation/ Distribution and Logistics in govt. / semi-govt. / PSU / Logistic Service Providers is essential.➤ Knowledge of Supply Chain System.➤ Knowledge of good warehousing practices.➤ Should be ready to travel.➤ Candidate should be proficient in MS Office.➤ Excellence in verbal & written communication skills are essential.➤ Age : Up to 50 years as on 1st January, 2023	1 no.	Rs. 55,000/-



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4	PA to Senior Official	<ul style="list-style-type: none">➤ Graduate in any discipline who has worked as PA to Senior Official for minimum 2 years.➤ High proficiency in written and oral English and Assamese with excellent competency in preparing drafts for letters, memos, notifications, circulars, etc. as per office procedure manual in Govt. organization.➤ Knowledge of e-Office / e-File System / government record keeping and maintenance is desirable.➤ Computer proficiency- MS Office (Word, Excel, PowerPoint) and other related applications.➤ Age : Up to 62years as on 1st January, 2023	1 no.	Rs. 42,350/-

Online application will be received till **14.08.2023**. Candidates without the above qualification need not apply. The number of vacancy may vary at the time of recruitment.

The schedule of interview / selection test for the respective position will be published in the website <https://amscl.assam.gov.in> in due course of time along with the list of provisionally shortlisted candidates.

All applicants are advised to visit the website accordingly. No separate individual call letter for interview/ selection test will be sent. No TA/DA will be paid for attending the interview/ selection test.

Sd/-
Managing Director, AMSCL, Assam